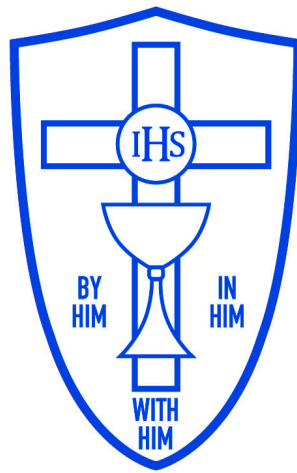


St Joseph's Catholic School Rosebery



2016 Parent Information Book

*St Joseph's Catholic School
9 Propsting Street Rosebery
Tasmania 7470*

St Joseph's Catholic School

VISION AND MISSION STATEMENT

St. Joseph's School exists to provide, in a Catholic educational environment, a lived experience of the Gospel values.

WE

Celebrate as a Community

Challenge our students to excel

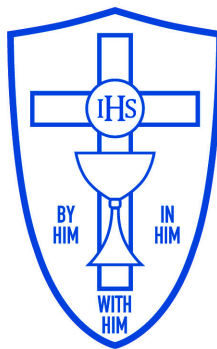
Strive to develop responsible self-discipline

Foster supportive relationships between parents, students and staff

Respect the different beliefs of others

BY HIM, IN HIM, WITH HIM.

LOGO OF ST. JOSEPH'S CATHOLIC SCHOOL



THE CROSS

Christ is the centre of our lives

THE MASS

All is blessed by Him, with Him and in Him,
Through Christ whose love never fails

HISTORY OF ST. JOSEPH'S CATHOLIC SCHOOL

On 11 February, 1958, St. Joseph's opened for the first time with seventy-three pupils. It was on 10 March of that year that St. Joseph's School was officially blessed and opened by His Grace, Sir Guilford Young, Archbishop of Hobart.

The first teachers, Sisters of St Joseph. Sister Mary Joan McHugh and Sister Mary Chanel Burt took classes in a modern two-storey building, which consisted of three classrooms on the ground floor and the convent on the first floor.

In 1963, two more classrooms were built to meet the needs of an expanding population. This extension was built by voluntary labour organized by Father Tom Bresnehan.

The area around the buildings was cemented again using voluntary labour. Parents worked together to complete this task, often using headlights of cars to provide more 'daylight'.

In 1976, the Sisters of St. Joseph withdrew from St. Fursaeus' School in Zeehan. It was decided that the children from Grades Three to Six would travel by bus to St. Joseph's in Rosebery. As the classrooms at Rosebery were inadequate, a two classroom demountable building was acquired.

Increased enrolment allowed, in 1978, single stream classes for the first time. More teachers were needed and facilities for staff, administration and three new classrooms were provided as another demountable building was purchased.

By 1983, St. Fursaeus' School in Zeehan had become a one-teacher school consequently employing a Principal became difficult. As a consequence, St. Fursaeus' became a sub-school of St. Joseph's Rosebery.

In 1983, a playground was built in memory of Mr. John Druett who had had a long-standing association with the St. Joseph's Parents and Friends Association, the School Board of Management and the Parish Council.

In 1991, the four main towns on the West Coast, Queenstown, Strachan, Zeehan and Rosebery, became one Parish under one Parish Priest whose residence is in Queenstown.

The first lay Principal was appointed to St. Joseph's School towards the end of 1993 and in 1994, the Sisters of St. Joseph left Rosebery. They were to return again in 1997 taking up the roles of Principal and Religious Education Co-coordinator.

In 1995, MacKillop Hall was constructed with voluntary labour to keep the costs low. The hall was opened by Sister Carmel Jones SSJ. It is an ideal shelter for children on wet and cold days and also provides warm and adequate space for Physical Education lessons.

At the end of 1999, at the close of the century, the Sisters of St. Joseph once again left St. Joseph's and the school was again administered by a lay Principal.

The history of St. Joseph's School continues and took an exciting turn in 2005 when a four stage Capital Development Project was approved for the School. Stage One/Two, comprising a new administration and concourse area, an open-sided undercover play/utility area and a refurbished Library and storeroom was completed in January 2007. Stage Three, comprising a general purpose learning areas with adjacent covered concourse areas was completed November, 2008. Since then a further two classrooms and a purpose built Kindergarten and play area have been completed. The final stage of our building program has seen our school hall totally revamped, two new toilets built and our play area greatly improved and covered with artificial grass to allow for greater use in the winter months.

St. Joseph's Golden Jubilee on 11th February 2008 was celebrated in style during April of that year. The celebration was attended by past and present staff and students, including many of the Sisters of St. Joseph. Mass was celebrated by Archbishop Adrian Doyle, West Coast Parish Priest, Fr John Girdauskas and Fr Flannery, who first commissioned the building of St Joseph's School in Rosebery.

**And so St. Joseph's continues as a landmark in Rosebery,
a place where love abounds,
a place where each individual is valued
and a place where God can be found.**



**Sr M Joan McHugh
Sr M Chanel Burt**

ST. JOSEPH'S SCHOOL SERVING THE COMMUNITY

As one of two Catholic schools on the West Coast, St. Joseph's serves as a strong Catholic presence in the West Coast Parish offering a Catholic education to children from Zeehan, Rosebery and Tullah.

St. Joseph's Catholic School shares the evangelizing mission of the Catholic Church.

The education offered at St. Joseph's is an invitation to each student to develop to their full potential as a person. The education program is delivered in a Faith context and is therefore an invitation to a relationship with God.

St. Joseph's endeavours to offer quality education to all its students. St Joseph's is strongly committed to high standards in everything that is undertaken and offered within the school. In this way the School fulfills its mission.

The School's Catholic identity is expressed in various ways: through prayer; liturgical celebrations; religious symbols; religious education programs, community service and the manifestation of Gospel values in the day to day happenings and interactions within the school community.

Relationships are very important. Students need to feel they are known and appreciated, staff need to be supported and encouraged and parents need to feel they are significant participants in the life of the school and that they are always welcome.

At St. Joseph's School, communication within the school community is vitally important. Parent/teacher contact in the interests of the child is essential. Parents are kept informed through weekly newsletters and through the reporting process, both formal and informal.

St. Joseph's School abides by a policy of inclusivity in its enrolment and in meeting the diverse needs of all its students.

St. Joseph's Catholic School seeks to preserve its heritage. The School honours the commitment, hard work and dedication of those who have been part of our School Community over the last half a century.

SERVING THE ST. JOSEPH'S SCHOOL COMMUNITY

Parish Priest of the West Coast

Fr John Girdauskas

Teaching Staff 2016

Mr Peter McBain - Principal

Mrs Jocelyn Seamer – Kindergarten

Miss Jennifer Hughes – Prep

Miss Rochelle Haneveer – Grade One / Two

Miss Natasha Jones – Grades Three / Four and PE

Mrs Oriel McGee – Grade Five / Six and Music

Mrs Kylie Westley – Indonesian

Education Assistants

Mrs Michelle Coleman

Mrs Stephanie Whittle

Mrs Emma Cleaver

Administration

Office Manager - Mrs Mary Grundy

Office Assistant – Mrs Theresa Jarvis

Cleaning

Miss Emma Cleaver Mr Mark Bailey

Bus Drivers

Mr Shane Mclean / Mr Mark Bailey

PRINCIPAL

The Principal is responsible for the Religious, administrative, educational, pastoral and community leadership of the school.

The Principal is directly accountable to the Director of Catholic Education and to the Archbishop of the Hobart Archdiocese.

RELIGIOUS EDUCATION COORDINATOR

The Religious Education Coordinator is responsible for coordinating the implementation of the Religious Education Program in the School, and, for the coordination of Liturgies and other celebrations that reflect the catholicity of the School. The R.E.C. works closely with teachers and assists them in the task of developing and delivering their Religious Education Programs.

The R.E.C. liaises closely with the Parish Priest and assists him with the Sacramental Programs.

POSITION OF RESPONSIBILITY - LEARNING AND TEACHING

The role of the Position Of Responsibility – Teaching and Learning is to assist the Principal in all areas of Teaching and Learning. Mrs Oriel McGee is our Teaching and Learning Education Officer at St Joseph's. The role encompasses specific duties in administration, curriculum and professional learning leadership. The POR fosters healthy student/teacher and parent/teacher relationships. The POR assumes responsibility for the school in the absence of the Principal.

PARISH PRIEST

The Parish Priest is the pastor of the Parish Community of which the school is an important part. He exercises his care by his presence, encouragement and guidance to each member of the community.

Parish Priest is the liturgical leader of the Parish.

The Parish Priest leads the Sacramental Programs in the West Coast Parish.

The Parish Priest attends St Joseph's School for class Masses, Reconciliation and class visits.

He is an ex-officio member of the School Board of Management.

THE SCHOOL BOARD

The function of the Board of Management is to work cooperatively with the Principal and the Catholic Education Office to promote the interests of the School, supervise and control the application and use of revenue and to maintain school buildings and facilities.

Teachers With Areas of Special Responsibility:

Mr McBain	Religious Education
Mrs Jocelyn Seamer	Special Learning Needs
Miss Natasha Jones	Physical Education
Mrs Oriel McGee	Music

PARENTS AND FRIENDS ASSOCIATION

The Parents and Friends Association is a support group, which helps the school in a voluntary capacity. The Association promotes social interaction in the School community and therefore plays a key pastoral role. The P & F assists the School in fund raising for resources, which directly benefit the students. All parents are encouraged

to attend meetings and all are welcome to seek election to office. Meetings are held monthly.

ROLE OF PARENTS

The school's effectiveness largely depends on the mutual support and co-operation between parents and staff. Parents are expected to show an active interest in the life of the school and to be 'in tune' with the education of their child. Assistance from parents with class activities and excursions is always appreciated. Parents are always welcome in our school.

CATHOLIC EDUCATION OFFICE – NORTH WEST REGION

The Regional North West Catholic Education Office is located at Ulverstone. It is the stated aim of the office to remain fully attentive to the needs of students, staff and parents.

THE AUSTRALIAN GOVERNMENT

The Federal Government is committed to improving the educational opportunities for all Australian children. Apart from the regular Federal Government funding that all Catholic schools receive, St. Joseph's gains extra benefit directly through the Government support for remote / small schools.

ARCHBISHOP JULIAN PORTEOUS

Archbishop Julian is responsible for overseeing Catholic Education in Tasmania. All Catholic Schools belong to the Archdiocese of Hobart and are accountable to the Archbishop through the Catholic Education Commission in Hobart.

THE CURRICULUM

RELIGIOUS EDUCATION

Religion is the foundation of our school and is an integral part of our Curriculum. All students participate in the religious life of the school. Students of the Catholic Faith are prepared for the Sacraments of Reconciliation, Confirmation and Eucharist through the Parish.

The Religious Education Program is a process that begins with student's life experience and is deepened through various activities. Students are also invited to be part of the Christian story. Parents are invited to join in the regular celebrations that reflect our Faith.

LEARNING AREAS

Throughout 2016 St Joseph's will continue to introduce the new Australian Curriculum in all Key Learning Areas:

Religious Education

English - including Story Writing, Speaking and Listening, Reading and Writing,
Handwriting, Grammar,

Mathematics

History.

Science

Geography

The Arts

Physical Education and Health

Languages Other Than English - Indonesian

LITERACY AND NUMERACY DEDICATED TIME

To ensure a sound foundation in basic skills, St. Joseph's School has in place a Literacy Block of one and a half hours per day and a Numeracy Block of up to one hour per day, depending on the grade level.

LEARNING SUPPORT

Learning support is well coordinated at St. Joseph's. Teachers are provided with time to meet and discuss individual, class and school needs in relation to the teaching and learning programs. A Learning Support Coordinator works with teachers to support the learning of children with literacy and numeracy needs.

A Regional Learning Support Officer regularly visits the school to help in the assessment of students' needs. Our current regional officer is Mrs Leeann Medwin.

PHYSICAL EDUCATION

Students receive forty to forty five minutes of Physical Education instruction per week. This is supplemented with two fifteen-minute sessions of daily fitness (Daily P.E.) each week. In wet and/cold weather, P.E. lessons are conducted in the MacKillop Hall.

As part of the PE Programme, students from Kinder to Grade Six receive Learn-to-Swim Lessons. These are usually at the start of the school year in February/March.

Students also participate in Combined School Sports Carnivals in the West / North West region. These sports include Cross Country, Athletics and Swimming.

THE LIBRARY

The Library enables students to borrow a variety of reading matter and is an invaluable resource for their learning.

Students:

- Are to provide a library bag.
- Are to be responsible for taking care of borrowed books
- Are responsible for costs incurred in replacing lost or damaged books.

Parents may borrow any books from the Library for their own use and are welcome to contact the class teacher if they have any queries regarding children's books.

The teachers:

- Teach the students library skills appropriate to their students' level.

BOOK CLUB

Ashton Scholastic Book Club provides parents with an opportunity to purchase good-quality books at reasonable prices. Book Club catalogues are sent out on a regular bases throughout the year.

INFORMATION TECHNOLOGY

St Joseph's is very well resourced in the area of Information Technology. Over the last few years the School has focused on developing its Information Technology resources. The School's plan is to increase the student computer ratio each year. There are twenty-five laptops throughout the school. Grade 3 – 6 have one to one iPads while a bank of 30 iPads are available for the use of Kinder to Grade 2. All classrooms have an interactive whiteboard.

St. Joseph's School is highly regarded for its work in the area of Information Technology.

INCURSIONS AND EXCURSIONS

These are an important aspect of the curriculum and provide students with first hand contextual learning.

A School Camps are held annually for grades five and six and these, along with various excursions and visiting artists are subsidized by through Federal Government support for remote / small schools.

School Performances provide a direct cultural experience for the students.

PROGRAMS IN THE SCHOOL

Various programs are conducted in the school to give students extra help. Currently in place, are Speech Programs for individual students and a extension to our reading program 'Get Reading Right' for students needing extra support with their reading. Teachers are encouraged to plan higher order activities for more able students.

PASTORAL CARE

Pastoral care is a high priority within the community of St. Joseph's School where the personal and social well being of every individual is promoted.

At St. Joseph's caring, responsible behaviour and self-discipline is encouraged.

St. Joseph's School is distinguished for its high level of pastoral care.

We aim to:

- Develop respect for people and property.
- Establish rules that give expectancy, clarity, security to students and teachers.
- Make school a friendly, happy and safe place.
- Develop a sense of high self esteem within each child.
- Establish alternative strategies for conflict resolution.
- Use positive prevention and corrective procedures.

Should a teacher or the Principal have a concern, parents will be informed immediately so that any problem can be addressed in its infancy. School and parents work as partners in reinforcing positive behaviour.

FAMILY CIRCUMSTANCES, WHICH MAY AFFECT A CHILD'S SCHOOL WORK OR BEHAVIOUR

In the instance of family circumstances that may affect a child's schoolwork or behaviour, parents are invited to meet with the Class Teacher or the Principal. All information is kept strictly confidential. This action allows the school to provide the extra pastoral care a student may need.

NORTH WEST CATHOLIC SCHOOLS' REGIONAL SOCIAL WORKER

Students, families and staff are now able to access the services of a regional social worker who regularly visits the school. If you would like an appointment with the social worker, please approach the Principal to organize this for you. Your privacy and confidentiality is ensured.

INJURY AT SCHOOL

Students who sustain minor injuries will be treated at school. Parents will be contacted if students are not able to remain at school. (No student is ever sent home alone). In the case of serious illness or accident an ambulance will be called. Our school has a policy of contacting parents where there is any doubt concerning a child's health.

MEDICATIONS

Teachers, by law, are not required to administer medicine to students.

At St. Joseph's, a degree of flexibility is afforded as many students live some distance from the school and parents are not readily available for the administering of medicine.

The following procedure is to be followed by parents when their child requires medication at school and they are unable to attend the school to administer it.

Parent completes a Medical Permission Form obtained from the Office.

Medications will not be administered unless this form is presented to the office.

All medications must be clearly labeled with the child's name.

A note from the child's doctor detailing dosage is to be supplied to the school.

All medication will be kept in the office.

Children will not be administered any medication such as Panadol unless a Medical Permission Form has been filled in by the child's parent or guardian. No child is allowed to bring any medication such as Panadol to school to self-medicate.

Asthma: Students who self-medicate for asthma, may keep their inhaler in their bag or classroom. Asthma medication in the form of an inhaler is the only medication that children may keep in their bags and self-medicate.

AWARDS

Awards are given to students as encouragement and in recognition of effort and achievement. Staff give students positive reinforcement to students in many ways. This is considered a very important aspect of pastoral care.

School Awards are presented at Whole School Assemblies twice per term.

PUNCTUALITY

Students who arrive at school late must report to the office and obtain a Late Pass before going to their classroom.

Students leaving school early or leaving for and returning from appointments during school time must be signed out and in by their parent or guardian when they leave or arrive at school. The In/Out Book is at the Office desk.

RIDING BIKES TO SCHOOL

If parents agree that children may ride bikes to and from school, the following conditions are to be met:

- Approved bike helmets must be worn.
- Bikes must not be ridden in the school grounds.

STUDENT INSURANCE

Children's Accident Insurance is provided for all students through the School's Catholic Church Insurance Policy. This insurance covered by the school for each student ensures that they receive twenty-four hour cover for injury and accident.

SUPERVISION

Teachers commence duty at 8.30 am. No supervision is provided before this time OR after 3.10pm. In the event of after school sport, the participants will be supervised by the sports leader, however, siblings and onlookers will not.

Parents are asked not to deliver children to school before 8.30 am. All students are to be collected by 3.10pm.

In the event of an unanticipated lateness in collecting students after school, parents are asked to contact the School Office by phone so that arrangements can be put in place for their child to be supervised at the School Office.

COMMUNICATION

NEWSLETTER

A Newsletter is sent home with the eldest child each Tuesday. Parents are urged to read the newsletter each week as this contains important information concerning school organization and future events.

All notes and communication to parents will go home Tuesday with the Newsletter.

REPORTS

A Parent Teacher interview is offered early First Term. This interview to gives parents/guardians general information about how their child has begun their learning at the new Grade Level.

Mid Year and End of Year reports rate student progress in each learning area according to an A-E scale. A "C" rating indicates sound achievement at Grade Level. Parent Teacher interviews are offered after each of these reports is sent to parents.

Parent/Teacher Interviews

Parents /guardian are invited to attend parent/teacher interviews after the Term One Interim Report and after Mid and End of Year Reports. Apart from these times, parents/guardian are invited to make an appointment to discuss their child's progress at any time.

STUDENT ABSENCES

Parents are asked to notify the school office, either by phone or note, either before or on the day their child is absent. The school cannot accept a child simply telling a teacher that they will be absent – unless the school receives communication from a parent or guardian then the child will be considered as absent without notification.

It is legal requirement for schools to report to the appropriate authorities prolonged absences that are without notification. Legal action may follow.

Parents must notify the school in writing or in person if a child is to leave the school during school hours, including lunchtime and early dismissal. Unless specifically stated a child will not be allowed to leave the school unaccompanied by an adult.

In the case of a prolonged illness, it is expected that schoolwork will be sought from the teacher during the convalescence period.

HOMEWORK DIARY

The student's Homework Diary provides an effective means of parent/teacher communication. Please do not use these for absentee notes. Homework Diaries are to be signed by parent/guardian each night.

POLICIES

ENROLMENT

The Catholic school forms an integral part of the Church community and exists to further the mission of the Church. In considering enrolments in a Catholic school every person is treated with compassion and justice.

Wherever possible, each Catholic child should be provided with the opportunity to attend a Catholic school.

Whilst the purpose in the establishment of Catholic schools is to educate children from Catholic families, children from all families who are prepared to support Catholic ideals and principles are considered eligible for enrolment in Catholic schools.

Catholic schools are committed to the inclusion of children with special needs subject to the guidelines set out in the Tasmanian Catholic Education Commission, Inclusion Policy.

On enrolment, parents and students undertake a commitment to support the Catholic ethos of the school.

Students having enrolled in a Catholic primary school should have the opportunity to extend their post primary education within the context of the Catholic secondary schooling system.

Age Of Entry to School

In accordance with the appropriate State Government legislation the minimum starting age for children entering Kindergarten is four years of age, on or before the 1st January in the year of commencement. It is also expected therefore that prior to entry to Preparatory, a child will be five years of age on or before the 1st January in the year of commencement.

ASSESSMENT AND REPORTING

Assessment of a student's progress at St. Joseph's is an ongoing daily process and is not restricted to 'test' situations. Teachers assess student outcomes in many ways: Teacher assessment is combined with testing and screening, which occurs at various times throughout the year. These procedures help teachers to accurately identify and diagnose student needs. Programs are then designed to meet these needs.

National Benchmark Testing Occurs in Grades Three and Five each year. Parents receive the results of these with the Year End formal reports.

HOMEWORK

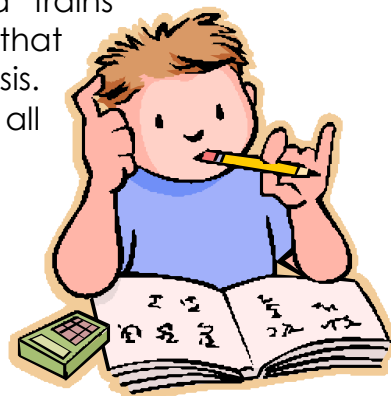
Homework is considered to be an essential element of the teaching-learning process as it consolidates the work done in class and trains students in sound study habits. It is the policy of this school that written and learning homework be set on a regular basis. Parents or Guardians are asked to check and sign all homework.

Homework will be set from Monday to Thursday (inclusive).

Homework requirements:

Prep -1	-	approx 10 minutes
Grades Two & Three	-	10 – 20 minutes
Grades Four, Five & Six	-	20 – 30 minutes

Children are expected to read for 10 minutes each night.



ADMINISTRATION

APPOINTMENTS

Parents are welcome to consult with teachers, by appointment. If possible we ask that appointments be made for times out of school hours that is before 8.45am or preferably after 2.50pm.

CHANGE OF ADDRESS

Parents are requested to notify the school office, immediately, of any change of address or telephone number.

EMERGENCY CONTACTS In the case of an emergency please make sure that a contact person has been named on your Student Information Form and that this information is kept up to date

FEES

Fees and Levies will be determined by the needs of the school and guidelines set down by the Catholic Education Commission. They reviewed on a regular basis.

Procedure for billing and payment of school fees.

- Monthly school fee accounts will be sent for nine months of the year. (March to November)
- Payroll deductions are available from MMG. Forms for this are kept at the school.
- If parents are having any difficulty with school fees they are invited to speak to approach the Principal with the view to coming to an arrangement regarding payment.
- Parents unable to pay full fees may obtain a Rebate Forms available from the Office in case of genuine hardship.

Fees and Levies for 2016

A Capital Assistance Fee to support the extensive building program recently completed for our school is also changed. A copy of all fees and levies may be obtained from the school office.

STUDENT ASSISTANCE SCHEME

This is available on application to families on low income in order to assist with school books and uniforms. Application Forms are available from the Office and are processed and approved by the State Government. These require completion in October.

TRANSFERS

We ask that notification of intention to leave the school and/or transfer to another school be given to the Principal in writing.

UPDATED INFORMATION especially in regard to medical conditions and legal orders must be communicated to the school for duty of care in regard to students.

STUDENTS

UNIFORM

Wearing of the correct uniform is compulsory. If for some reason your child is not in uniform on a particular day a note of explanation is required. If clothing a child in the school uniform poses a difficulty, parents are asked to notify the Principal and arrangements can be made to alleviate the problem. Students are expected to wear their uniform with pride.

GIRLS - WINTER

- Blue shirt and tie
- Royal blue uniform
- School jumper
- Dark Blue stockings
- Royal blue ribbons, scrunches or head bands
- Black School shoes (not sneakers)

GIRLS - SUMMER

- Blue check dress
- School jumper
- White socks - folded at ankle - **Not ankle socks**
- Royal blue ribbons, scrunches or head bands
- School Blue Hat (Legionnaire, Slouch or Bucket Hat)
- Black School shoes (not sneakers)

BOYS - WINTER

- Blue long sleeve shirt and tie
- School jumper (not windcheater)
- Long grey trousers
- Grey socks
- Black School shoes (not sneakers)

BOYS - SUMMER

- Open neck shirt
- Grey shorts
- School jumper
- Grey socks
- School Blue Hat (Legionnaire, Slouch or Bucket Hat)
- Black School shoes (not sneakers)

SPORTS UNIFORM

- Track pants, black shorts
- Polo shirt in House colour (Red/Yellow/Blue)
- School Rugby Top
- Mainly White or Black sneakers.

Notification of the time of change from summer to winter uniform or vice versa will be given by the Principal through the school newsletter.

All clothing should be clearly labelled with your child's name.

House names and colours are:

Waratah - Red

Blue Gum - Blue

Wattle - Yellow

HATS

Children are to wear a School Hat during the First and Third Terms while at play and for P.E. Hats must only be of a type, colour and style approved by the school. Hats may be purchased from the School Office .

The rule “ No hat, no play” applies” for the First and Fourth terms.

APPEARANCE

All students are expected to wear the school uniform neatly. Uniforms are not to be mixed - either complete school uniform or complete sports uniform.

Hair:

Hair that is shoulder length or longer must be tied back. (Both Boys and Girls)

Hair bands, ribbons and clips must be the school blue.

Coloured hair dyes are not permitted.

Jewelry:

Plain bracelets are permitted.

One Pair of Plain studs or sleepers are permitted for pierced ears.

No other decorative jewelry is permitted.

Nail polish and make-up is not permitted.

BANKING

Students are able to bank at school with the Commonwealth Bank and the Catholic Development Fund. Banking Day is Tuesday.

BOOKS AND UNIFORM

Books, stationery and school uniforms are available from the school. Parents will be advised of the date and time of “Back to School Day”, when purchases can be made for the new school year. Further stationery and uniforms are available from the Office throughout the year.

New and second hand clothing is available

BUSES

Students are transported to St. Joseph's in two school owned buses fitted with seat belts to and from Zeehan each day.

A locally owned bus service transports students to and from Tullah and from the 'suburbs' of Rosebery.

It is expected that, when travelling on a bus, students:

- Will board and leave the bus quietly.
- Will immediately take a seat, remain seated and fasten seat belts if provided.
- Will abide by the bus rules.

All students who regularly catch a bus to and from school will be required to read and sign a Code of behaviours document.

If the roads are deemed **unsafe** the decision to cancel the Zeehan and Tullah buses is announced on 7XS between 7.30 am and 8.00 am.

If the weather deteriorates during the day then children will be taken home. An announcement will be made on 7XS and parents will be contacted by phone

CARE OF PROPERTY

All students are to use the buildings and facilities at the school with great care and to look after and respect all personal property and the property of others. All personal property should be clearly named.

MONEY

All money brought to school for school purposes must be in an envelope marked with the child's name and handed to the teacher.

ORIENTATION DAY

New students, including those entering Kindergarten, are invited to an Orientation morning in November each year. An invitation to attend this morning is posted to parents after interviews.

PERSONAL ITEMS

Children are asked not to bring valuable items to school..

'Safe' Toys may be brought for Show and Tell but will then remain with the teacher until the end of the day.

PUNCTUALITY

Parents are requested to see that children arrive in time for the 8.50 a.m. signal for classes.

SCHOOL ENTRY AGE

Children entering Kindergarten are to be four years of age on or by 1st January.

Children entering Prep are to be 5 years of age on or by 1st January.

MASS TIMES

ST JOSEPH'S CATHOLIC CHURCH ROSEBERY

Parish Mass

10.00am each Thursday throughout the school year.
Parishioners and Members of our Community are all welcome to attend. One class from the school will also attend each of these masses.

Whole School Mass (All classes attend)

10.00am each fourth Thursday throughout the School Year

(Mass is NOT celebrated at Rosebery during school holidays)

ST FURSAEUS' CHURCH ZEEHAN

9.00 am every fourth Sunday



SCHOOL ORGANISATION 2016

The School Day

School commences at 8.50am and concludes at 2.50pm each day.

Times:	8.45 am			Music - Children prepare for lessons
	8.50 am	-	10.50am	Daily PE (Tuesdays and Thursdays) Daily Routine Literacy Block Religious Education
	10.50 am	-	11.15 am	Recess
	11.15am	-	12.45 pm	Numeracy Review Numeracy Block
	12.45 pm	-	1.25 pm	Lunch
	1.25 pm	-	2.50 pm	Afternoon Block

School Office Hours

Times	8.00 am	-	3.30 pm	Monday – Thursday
	8.00 am	-	3.00 pm	Friday